

**CIX  
TRANSITIONAL SCHOOL DISTRICT OF  
SPECIAL ADMINISTRATIVE BOARD**

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**OFFICIAL REPORT**

**REGULAR BOARD MEETING  
ST. LOUIS, MO  
FEBRUARY 27, 2013  
(RESCHEDULED FROM FEBRUARY 21, 2013)**

**M I N U T E S**

The Special Administrative Board of the Transitional School District of the City of St. Louis met on the date noted in Room 108 of the Administrative Building, 801 N. 11<sup>th</sup> Street, St. Louis, MO 63101. The meeting was called to order at 6:10PM by Mr. Sullivan on the following roll call.

**ROLL CALL**

**AYE:** Ms. Adams, Mr. Gaines, Mr. Sullivan

A quorum was present.

The Board and audience recited the Pledge of Allegiance.

**APPROVAL OF MINUTES**

On a motion by Ms. Adams and seconded by Mr. Gaines on the following roll call vote, the Board voted to approve the January 17, 2013 minutes.

**AYE:** Ms. Adams, Mr. Gaines, Mr. Sullivan

**STUDENT/STAFF RECOGNITION(S)**

Soldan International High School student Shannon Gillera was this month's honoree of the Spirit of Excellence Award. Shannon, a sophomore, was the top winner of the Missouri Council for Economic Education stock Market Game competition. Soldan claimed six of the ten spots and twenty-three of the top forty spots. A total of 867 teams competed.

**PUBLIC COMMENTS**

Cleveland cadets Will Mason, Benny Nguyen, Erik Harrison, Jacob Lindsey, Katelyn Shalk, JaQuanna Henry and Torshanna Griffin passionately articulated their concerns about the potential phase out of Cleveland NJROTC Academy. Professor T.L. Frison a grandparent of a Cleveland student and parent Dashaun McCray shared comments as well relative to same.

**SUPERINTENDENT'S REPORT**

**ANNOUNCEMENTS**

- Spring Break Reading and Math Academy will be held during the week of March 18-22, 2013. The targeted audience will be approximately 500 students from the 16 Focus Schools and 10 SIG schools. Students will receive MAP assessment preparation and personalized instruction from highly qualified

teachers. Thirty-one high school students will provide one-on-one tutoring for the students. The Academy will be held at the Gateway Elementary and Middle School Complex from 9AM until 3:20PM. Transportation is available. Breakfast and lunch will be provided.

- The Public School Retirement System of the City of St. Louis in cooperation with the St. Louis Public Schools will host a Town Hall Forum on Saturday, March 9<sup>th</sup> at the Carr Lane Middle School from 10:30AM until noon. A question and answer period will conclude the Forum.

#### **INFORMATION ITEMS**

- Mr. Leon Fischer, the District's Chief Financial Officer introduced Mr. Jeff Winter of Rubin Brown who presented a brief overview of the District's annual audit for fiscal year ending June 30, 2012. Mr. Harry Rich, Chair of the District's Audit Committee also presented. The audit is a review of the District's financial statements and compliance with laws and regulations as it applies to federal and state bodies.

Mr. Winter reported the audit team received excellent cooperation from management and staff. No limitations were imposed on the audit. Recommendations for the District's follow through were noted in the scope of the audit findings. Some of the recommendations were also noted in the prior year audit. The audit did consider that the transition in administration has had a positive effect on the audit results. The Audit Committee will monitor the noted recommendations to assure all are completed. Mr. Harry Rich advised the Board some of the recommendations have been corrected and at the time of this report others are being addressed by staff. The noted recommendations should be completed by the end of the current school year.

- Superintendent Dr. Kelvin R. Adams gave a detailed report regarding the status of the District in terms of fiscal responsibilities and constraints. With the failing economy accompanied by the reduction in state and federal revenues, it has presented the District (as well as other District in and outside of Missouri) with some hard, yet necessary, decisions in order to sustain. This will have a great impact in all areas for the 2014 school year and beyond. Dr. Adams presented his recommendations for budget adjustments in all facets of the District's operations for the upcoming year.

Two Public Forums will be held on Saturday March 2, 2013 to gather feedback from the public per this presentation. The Forums will take place at Vashon High School from 10AM until noon and at Central VPA High School from 12:30PM until 2PM.

At the conclusion of this report, members entertained questions. This report can be viewed in its entirety on the District's website.

#### **BUSINESS ITEM(S):** CONSENT AGENDA

Mr. Sullivan called for a motion and a second to approve Resolution Numbers 02-21-13-01 through 02-21-13-37, excluding Resolution Numbers 02-21-13-11, 02-21-13-33 and 02-21-13-34.

On a motion by Ms. Adams, and seconded by Mr. Gaines on the following roll call vote, the Board voted to approve Resolution Numbers 02-21-13-01 through 02-21-13-37, excluding Resolution Numbers 02-21-13-11, 02-21-13-33 and 02-21-13-34.

**AYE:** Ms. Adams, Mr. Gaines, Mr. Sullivan

- 02-21-13-01** To ratify approval of a contract renewal with the English Tutoring Project and Lutheran Association for Special Education as the Title III vendors to provide English for Speakers of Other Languages Services for non-public schools for the period August 1, 2012 through June 30, 2013 at a total combined cost not to exceed \$26,650.
- 02-21-13-02** To approve the amendment of Board Resolution Number 05-17-12-18, a sole source contract renewal with Sharon Slane for grant writing services to increase the contracted amount by \$15,000. The Board originally approved \$50,000 at its May 17, 2012 meeting. The increase is due to the additional number of grants being requested/written for this fiscal year. The period for services will remain the same, July 1, 2012 through June 30, 2013. If this request is granted, the total amount for these services will now be \$65,000.
- 02-21-13-03** To approve a sole source contract with Dr. Jeri Levesque as the external evaluation consultant for the "We Love Reading" grant for the period February 22, 2013 through July 31, 2013 at a total cost not to exceed \$8,000.
- 02-21-13-04** To approve a contract with the selected firm (list of potential firms are noted in the "Background" of the Resolution) by the Finance Department to provide an individual to fill one temporary position, Payroll Analyst in the Payroll Department for the period February 22, 2013 through June 30, 2013 at a total cost not to exceed \$73,280.
- 02-21-13-05** To approve a contract with Schneider Electric to provide lighting upgrade of classrooms in multiple schools. The work shall begin on February 22, 2013 through October 31, 2013 at a cost not to exceed \$422,687.10 which includes a 10% contingency of \$38,426.10.
- 02-21-13-06** To approve a contract with Power Up Electrical Contractors to provide lighting upgrade of classrooms in multiple schools. The work shall begin on February 22, 2013 through October 31, 2013 at a cost not to exceed \$492,415 which includes a 10% contingency of \$44,765.
- 02-21-13-07** To approve a contract with Excel Energy Group, Inc. to provide lighting upgrade of classrooms in multiple schools. The work shall begin on February 22, 2013 through October 31, 2013 at a revised cost and scope not to exceed \$656,277.60 which includes a 10% contingency of \$59,661.60.
- 02-21-13-08** To approve a contract with Raineri Construction to provide lighting upgrade of classrooms in multiple schools. The work shall begin on February 22, 2013 through October 31, 2013 at a cost not to exceed \$531,218.60 which includes a 10% contingency of \$48,292.60.

- 02-21-13-09** To approve a contract with Raineri Construction to provide ADA compliant signage throughout 52 buildings. The work shall begin on February 22, 2013 through October 31, 2013 at a cost not to exceed \$808,242.60 which includes a 10% contingency of \$73,476.60.
- 02-21-13-10** To approve a contract with Raineri Construction to provide the removal and installation of the bleachers at Cleveland NJROTC High School. The work shall begin on February 22, 2013 through August 31, 2013 at a cost not to exceed \$281,249.10 which includes a 10% contingency of \$25,568.10.
- 02-21-13-11**  
**WITHDRAWN** To approve a contract with Wachter, Inc. to renovate the field house at Soldan High School. The work shall begin on February 22, 2013 through October 31, 2013 at a cost not to exceed \$1,480,561.50 which includes a 10% contingency of \$134,596.50.
- 02-21-13-12** To approve a contract with Ford Foodservice Equipment Company through the Cooperating School District, to provide and install equipment for kitchens in multiple schools. The work shall begin on February 22, 2013 through August 31, 2013 at a cost not to exceed \$3,813,837.50 which includes a 10% contingency of \$346,712.50.
- 02-21-13-13** To approve a contract renewal with IPNS, LLC for CISCO network equipment end-of-life maintenance services for the period July 1, 2013 through June 30, 2014 at a cost not to exceed \$109,102.50, pending the availability of funds.
- 02-21-13-14** To approve a contract renewal with IPNS, LLC for CISCO network monitoring services for the period July 1, 2013 through June 30, 2014 at a cost not to exceed \$150,000, pending the availability of funds.
- 02-21-13-15** To approve a contract renewal with IPNS, LLC for Uninterruptible Power Supply for the equipment hardware for the period July 1, 2013 through June 30, 2014 at a cost not to exceed \$86,184, pending the availability of funds.
- 02-21-13-16** To approve a contract renewal with IPNS, LLC for Uninterruptible Power Supply for maintenance services for the period July 1, 2013 through June 30, 2014 at a cost not to exceed \$70,000, pending the availability of funds.
- 02-21-13-17** To approve a contract renewal with IPNS, LLC for Uninterruptible Power Supply for Wide Area Network and Local Area Network maintenance services for the period July 1, 2013 through June 30, 2014 at a cost not to exceed \$740,000, pending the availability of funds.
- 02-21-13-18** To approve a contract renewal with TSI, Inc. for structured cabling on new projects for the period July 1, 2013 through June 30, 2014 at a cost not to exceed \$384,675, pending the availability of funds.
- 02-21-13-19** To approve a contract renewal with TSI, Inc. for cable maintenance services for the period July 1, 2013 through June 30, 2014 at a cost not to exceed \$59,783.10, pending the availability of funds.

- 02-21-13-20** To approve a contract renewal with TSI, Inc. to provide PBX telephone system maintenance and repair for the period July 1, 2013 through June 30, 2014 at a cost not to exceed \$490,370, pending the availability of funds.
- 02-21-13-21** To a approve contract renewal with Tech Electronics to provide PBX software maintenance for the period July 1, 2013 through June 30, 2014 at a cost not to exceed \$28,157, pending the availability of funds.
- 02-21-13-22** To approve a contract renewal with Schoolwires, Inc. to provide website hosting services and software licenses for the period July 1, 2013 through June 30, 2014 at a cost not to exceed \$52,326, pending the availability of funds.
- 02-21-13-23** To approve a contract renewal with Huber & Associates to provide maintenance and support of the backup software for the virtualized server environment for the period February 22, 2013 through February 21, 2014 at a cost not to exceed \$5,495, pending the availability of funds.
- 02-21-13-24** To approve a sole source contract renewal with Linhardt Consulting Services for the development of a program effectiveness review system, the implementation of the review system, ongoing feedback and monitoring, analysis of service delivery and the development of the Enhancement Grant and Federal/State issues for the period February 22, 2013 through June 30, 2013 at a total cost not to exceed \$8,100.
- 02-21-13-25** To approve a sole source contract renewal with the Curators of the University of Missouri on behalf of the University of Missouri – St. Louis to provide tutorial management and consulting services for the period February 27, 2013 through June 30, 2013 at a cost not to exceed \$40,000.
- 02-21-13-26** To approve a Memorandum of Understanding with Coat-A-Kid, Inc. to provide coats to kids in need at elementary schools and at several other schools with high needs for the period February 22, 2013 through June 30, 2014.
- 02-21-13-27** To approve a Memorandum of Understanding with The Little Bit Foundation to provide basic essentials such as uniforms, clothing, hygiene items, school supplies, etc. to those children in need at a number of elementary schools and the New Americans Academy for the period February 22, 2013 through June 30, 2014.
- 02-21-13-28** To approve a Memorandum of Understanding with the National Council of Jewish Women to provide a *Community Closet* to students who attend designated Community Education Full Service Schools for the period February 22, 2013 through June 30, 2014.
- 02-21-13-29** To approve a Memorandum of Understanding with Danielle Bush, LPC, to provide therapeutic counseling services to students at Bevo-Long, Woerner, Buder, Lyon@Blow and Oak Hill for the period February 22, 2013 through June 30, 2014.

- 02-21-13-30** To approve the amendment of Board Resolution Number 02-16-12-09, an Agency Partnership Agreement with Mercy Health Systems, to add the students and staff at Fanning Middle School to receive the services of the school based health clinic at Roosevelt High School. The Board originally approved this Agency Partnership at its February 16, 2012 meeting for Roosevelt staff and students only at no cost to the District. The start date of the agreement will remain February 17, 2012. However, the end date of the agreement will be extended to June 30, 2014 from June 30, 2013. Terms and cost of the amendment will not change.
- 02-21-13-31** To approve the purchase of 1,716 books for two bookroom libraries from National Geographic Learning at a cost not to exceed \$13,280.
- 02-21-13-32** To approve the payment of \$23,425 to the International Baccalaureate Organization (IBO) for the registration of 56 students to take the IBO exams and other associated academic materials.
- 02-21-13-35** To approve the Comprehensive Annual Financial Report (CAFR) and the Compliance Report for the Fiscal Year Ended June 30, 2012.
- 02-21-13-36** To approve the Monthly Transaction Report for December 2012.
- 02-21-13-37** To approve the St. Louis Public Schools A+ Schools Program Partnership Plan and the acceptance of the A+ Schools Annual Report for the 2012-2013 school year.

Mr. Sullivan called for a motion and a second to approve Resolution Numbers 02-21-13-33 and 02-21-13-34.

On a motion by Ms. Adams, and seconded by Mr. Sullivan on the following roll call vote, the Board voted to approve Resolution Numbers 02-21-13-33 and 02-21-13-34.

**AYE:** Ms. Adams, Mr. Sullivan

**ABSTAINED:** Mr. Gaines (conflict of interest)

**02-21-13-33** To approve the payment of the Excessive Workers' Compensation insurance policy premium audit to Arch Insurance Company through our insurance broker Marsh USA for the 2011-2012 fiscal year in an additional premium of \$11,430.

**02-21-13-34** To approve the acceptance of the Medical Loss Ratio premium rebate from United Healthcare in the amount of \$276,986.35.

**BOARD MEMBER UPDATE(S)**

None.

**ADJOURNMENT**

There being no further business before the Board in open session, on a motion by Ms. Adams, and seconded by Mr. Gaines on the following roll call vote, the Board voted to adjourn at 7:40PM.

**AYE:** Ms. Adams, Mr. Gaines, Mr. Sullivan